Medway Business Council Board Meeting Minutes 01/08/2025

Location: Microsoft Teams

Present: **Michael Billeri, Kelly Flanagan, RJ Mackintire, John Parrella, Paul Saia, Ann Sherry**

Meeting called to order at 8:32am

1. Board update
    a. Laura Logan has resigned her position as a board member and Secretary effective immediately.
    b. RJ Mackintire of Murphy Insurance was introduced as the new board member, replacing Dave Schofield. RJ focuses on personal lines including homeowners, auto and umbrella policies and works in the Medway office.
2. Minutes of the November 20, 2024 meeting
    a. Laura Logan indicated she will be providing the minutes of the November 20, 2024 meeting in approximately one week.
    b. Ann Sherry offered to record minutes until a new Secretary is elected.
3. Programming
    a. February Meeting
        i. Mike Billeri will reach out to MBC Member Leah Holtstrom who is a physical therapist to see if she wants to talk about better health, etc. and potentially hold the meeting at Middlesex Bank
        ii. Alternate ideas – Ann Sherry can talk to her trainers who are also certified in nutrition, Paul Saia suggested having HR/Payroll company talk about small business addressing HR issues.
    b. December holiday party went well. Food, Yankee Swap, conversation was good but very poor attendance.
4. Social Media
    a. Mike and Ann will send Kelly photos of Holiday Party and Kelly will create a 2024 year in review post.
5. Website
    a. Ann is having difficulties getting her son Joe access into the membership forms in wordpress to compare to listings on the public website and then accessing mailchimp to compare with those records. Mike suggested trying to download all forms to see if info can be provided that way.
6. Membership
    a. Paul continues to reach out to new businesses and is working with John to make sure all exiting members have paid their membership.
    b. Kelly will send out a survey to all members asking what activities, programming, events, etc that members would like to see.

7. Treasurer's Report: John submitted his monthly report that contain details of Income ($530) and Expenses ($1,078.58) and Total Balances of $28,333.07.
    a. Next Board Meeting - Wednesday, February 5th @ 8:30AM.
    b. Ann asked if future meetings beginning in March could be held on the 3rd Wednesday of the month and those attending seemed to think that would work.

Minutes submitted by Ann Sherry