Medway Business Council Board Meeting Minutes 06/25/2025

Location: Zoom

Present: **Kelly Flannagan, Greg Kaizer**, **RJ Mackintire, Paul Saia, Ann Sherry**

Meeting called to order at 11:30 am

All welcomed Gregory Kaizer of Middlesex Savings Bank as our newly elected board member. Thank you for volunteering to serve.

The board discussed hiring administrative help from the Tri County Regional Chamber to assist with various tasks, including database management across various systems (e.g. MailChimp, membership paid status spreadsheet, website directory and listings), event logistics and some social media enhancements. Kelly is comfortable handling emails and general social media. Paul and RJ are comfortable continuing with their member outreach. They agreed to research job descriptions and plan a brainstorming session to organize future programming events. Ann will reach out to Laura O'Callaghan President of the chamber before talking to Sherry.

During the discussion Kelly clarified that she has no intention of moving up to the President role, but will serve as VP or move to the Secretary position at any time.

Recap of **Annual Meeting** was given. Good attendance and overall positive comments about the cybersecurity presentation by Brian Warfield of Barricade Networks.

Programing update. Kickoff meeting for September at Medway Community Farm was discussed. Paul will check with MCF to see what dates work in early September after Labor Day week. Event would be planned from 5-7 PM. A caterer or other food delivery option will need to be identified.

Ann suggested each board member take on planning of one event. The group discussed possibly holding meetings at different times (morning, lunch or evening). Paul suggested a brainstorming meeting to discuss future meeting topics, format, locations, etc. RJ, Greg and Kelly were interested. Paul set a meeting at 9 am on July 2nd at Charles River Bank to meet in person.

Membership update was given by Paul and RJ. They called members prior to the Annual Meeting to encourage attendance. Paul mentioned new members Zelda's Minerals and TE Connectivity, and inviting them to be featured in member spotlight. He has called on Fuego restaurant, Treasure Box, and Jody Lapchick to join. Attorney Colleen Bigelow will be invited to join the next MBC board meeting to introduce herself. RJ asked about businesses located outside of Medway participating in the MBC. By-laws indicate that If a business operates in Medway or the owner/manager lives in Medway or provides services in Medway, they are welcome to become members.

Next Board Meeting – Wednesday, July 16, 2025 at 11:30AM.

Meeting Adjourned at 12:15 pm.
Minutes submitted by Ann Sherry.